

INFECTION CONTROL CHECKLIST

Activities/Social Services Department

INFECTION CONTROL REVIEW		Quarter 1		Quarter 2		Quarter 3		Quarter 4	
		Met	Not Met	Met	Not Met	Met	Not Met	Met	Not Met
I.	PERSONNEL AND VOLUNTEERS								
1.	Clothing is neat, untorn, clean and appropriate for work								
2.	Closed shoes with safety soles are worn								
3.	Good personal hygiene is practiced (including nails trimmed/clean)								
4.	Strict handwashing procedures are practiced before, between and after working with residents, their equipment, etc.								
5.	Injuries and suspected infections are reported immediately								
6.	Infection control orientation meeting is attended and participation documented								
7.	Infection control inservice meetings are attended at least annually								
8.	Personnel are screened for infectious diseases on hire and at facility discretion								
9.	Isolation procedures are followed when working with a resident in isolation								
II.	ACTIVITIES								
1.	Tables, chair and other equipment is cleaned after each use								
2.	Spot mopping is done as needed								
3.	Glasses and dishes and used by residents are returned to kitchen immediately after use								
4.	Food items are covered during transport and serviced in individual containers								
5.	Residents showing signs of infection are excluded from group activities or are prevented from spreading the infection								
6.	All equipment and supplies are inspected for cracked paint								
7.	Soft fabric, porous items (stuffed animals, dolls, cushions, etc.) are cleaned on a regular scheduled basis to prevent spread of infection								